

Minutes
Kalamazoo Valley Community College
Medical Assistant Technology Program
Advisory Committee Meeting
October 27th, 2022

Present: Dee Loucks, Tanya McFadden, Carrie Conroy, Sarah Aviles, Cindy Lee, Patti Hosteller, Dr. Michael Ku, Ken Brink, Cindy Welsh, Kathy Stuit

- Sharing News and Knowledge
 - Industry news
 - Changes made to board exams
 - No more non-electronic administrative skills
 - Took the language out that states, “Practicum must be unpaid.”
 - Added reading food labels
 - Added communicating with different age groups
 - Added identifying appropriate vaccines
 - Added participating in telehealth
 - Added explain EOBs to patients
- Follow up from last meeting – Continued Discussion
 - Extensive conversation about medical practices providing their own training for their employees that circumvents KVCC.
 - Kathy informed the group about draft proposals that are being worked on at a state level to mandate licensure.

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- Tanya discussed the possibility of creating a pathway from high school and perhaps a connection to the nursing program. Dee and Tanya will sit down and brainstorm creative ways to work around these issues.
- Program Goals and Learning Objectives (reference powerpoint)
 - Retention Rate: 79% (4 drops were part-time students)
 - Retention numbers were negatively affected by transfer students.
 - Placement Rate: 88%
 - 2 students of 17 graduates decided to continue with their education instead of working.
 - Exam pass rate is at 75% because a student from 5 years ago took the exam with this class.
 - Exam participation numbers are affected by the decision of Bronson and Borgess no longer requiring it.
 - Certification pass rate for 2022 graduates: 100% to date.
- Annual Report and Outcomes
 - N/A
- Program changes
 - N/A

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- Substantive changes
 - N/A
- Strengths and Weaknesses
 - Strengths:
 - Good outcomes
 - Strong instructional staff
 - Reputable

 - Solid partnerships with medical community
 - Weaknesses:
 - Retention of part-time students
 - Student numbers
 - Visibility of program
 - Program length (10 months) too long?
- Other Business
 - N/A
- Future Meetings: March 2, 2023; 6:00 PM (Dinner served)

